

(1) *Act S. 26. Meetings of the Syndicate.* — The Syndicate shall meet at such times and places and shall, subject to the provisions of sub-sections (2) and (3) observe such rules of procedure in regard to transaction of business at its meetings including the quorum at meetings as may be prescribed.

Provided that the Syndicate shall meet at least once in every three months.

(2) The Vice-Chancellor or in his absence, any member chosen by the members present, shall preside at a meeting of the Syndicate.

(3) All questions at any meeting of the Syndicate shall be decided by a majority of the votes of the members present and voting and in the case of an equality of votes the Vice-Chancellor or the member presiding as the case may be shall have and exercise a second or casting vote.

(4) (a) The Syndicate may for the purpose of consultation, invite any person having special knowledge or practical experience in any subject under consideration to attend any meeting. Such person may speak in, and otherwise take part in the proceedings of such meetings but shall not be entitled to vote

(b) The person so invited shall be entitled to such daily and travelling allowances as are admissible to a member of the Syndicate.

6. *Statute 2. Vice-Chancellor to convene meetings.* — The Vice-Chancellor shall convene all meetings of the Syndicate, and the Registrar shall issue, under the direction of the Vice-Chancellor a notice of meeting to each member of the Syndicate specifying the date, time and place of the meeting. Ordinarily a week's notice shall be given for meetings.

(a) The Vice-Chancellor may convene meetings at short notice.

7. *Statute 3. Quorum.* — Five members shall constitute the quorum for the meeting.

8. *Statute 4. Agenda for the meeting.* — The items for consideration by the Syndicate shall be put up by the Registrar with the files and notes thereon wherever necessary. The Vice-Chancellor shall peruse the items and mark such of the items as he considers, may be put up at the meeting.

The Registrar shall then have the marked items typed and send the Agenda to each member of the Syndicate along with the notice, or as soon as convenient before the meeting.

Any item or items that may arise after the issue of the first agenda, which the Vice-Chancellor considers urgent and may be disposed of at the meeting shall be included in a supplementary agenda or agendas and sent to members, or may be placed at the meeting.

9. *Statute 5. Circulation of papers.* — The Syndicate agenda and papers shall be circulated in a sealed cover to the local members of the Syndicate for perusal before the date of the meeting, while members from the outstation shall have the opportunity of perusing the files and papers only at the Registrar's office on the date of the meeting.

10. *Statute 6. Minutes of the meeting.* — The Registrar shall prepare the minutes of all meetings of the Syndicate and put them up for the Vice-Chancellor's approval

within a week of the date of the meeting. The minutes as approved by the Vice-Chancellor shall be sent before the next meeting.

Provided that the minutes relating to confidential matters, such as appointment of examiners etc., shall not be entered with the minutes, but a star mark shall be placed against the item number with the word "Confidential". The Confidential part of the minutes shall be prepared separately, and filed and incorporated in the bound volumes kept for reference by Syndicate members.

11. *Statute 7. Items to be disposed of in circulation.* — The Syndicate may also transact business in circulation. In respect of item of a routine nature or of a minor character, or when a decision on an item has to be taken urgently, the Vice-Chancellor may place such items in circulation with his orders thereon in the margin. Such circulation paper with the Vice-Chancellor's order along with the files shall be circulated to the local members of the Syndicate in a sealed cover and stencilled copies may be sent to the outstation members by post. Where a member makes any adverse remark against an item or does not concur with the orders of the Vice-Chancellor, the subject shall be brought up at the next meeting of the Syndicate. In the case of an emergent item, the Vice-Chancellor may if he considers necessary, also direct that the majority decision shall be taken as the decision of the Syndicate, and action may be taken in accordance with the decision. Decisions taken in circulation shall be put in proper form and incorporated in the minutes of the Syndicate.

12. *Act S. 27. Annual Report.* — The annual report of the University shall be prepared by the Syndicate and shall be submitted to the Senate on or before such date as may be prescribed by the statutes and shall be considered by the Senate at its next annual meeting. The Senate may pass resolutions thereon and communicate the same to the Syndicate which shall take action in accordance therewith. The Syndicate shall inform the Senate of the action taken by it. A copy of the report with a copy of the resolution thereon, if any, of the Senate shall be submitted to the Government for information.

13. *Act S. 28. Annual Accounts.* — (1) The annual accounts of the University shall be submitted to such examination and audit as the Government may direct.

(2) The University shall settle objections raised in such audit and carry out such instructions as may be issued by the Government on the audit report.

(3) The accounts when audited shall be published by the Syndicate in such manner as may be prescribed by the ordinances and copies thereof shall be submitted to the Senate at its next meeting and to the Government within three months of such publication.

14. *Statute 8. Financial Estimates.* — The financial estimates of the University shall be prepared by the Finance Officer in accordance with such instructions as may be issued by the Vice-Chancellor, and such estimates may be placed before the Finance Committee before the end of January of each year. The Syndicate shall consider at its February meeting, the said estimates as modified by the Finance Committee, and may accept the modifications made by the Committee. The budget estimates as approved by the Syndicate shall be deemed to be final.

15. The Syndicate shall take action as it deem fit on any resolution passed by the Senate with regard to any matter coming within its purview or on an Ordinance or regulation placed before it. The Syndicate may accept or reject the recommendation and shall inform the members of the action taken.

CHAPTER - XV

THE PLANNING BOARD

1. *Act S. 18. — The Planning Board.* — (1) There shall be constituted a Planning Board of the University which shall advise generally on the Planning and Development of the University and keep under review the standard of education and research in the University.

(2) The constitution of the Planning Board and the manner of appointment of its members shall be such as may be specified in the first Statutes.

2. *Act statute 3 Constitution of Planning Board.* — The Planning Board shall consist of the following members namely :

- (i) The Vice-Chancellor, who shall be the Chairman of the Board; and
- (ii) not more than eight persons of high academic standing.

(2) The members of the Planning Board shall be appointed by the Chancellor and shall hold office for such period as he may determine.

(3) The Planning Board shall, in addition to all other powers vested in it by this Act, have the right to advise the Syndicate and the Standing Committee on Academic Affairs on any academic matter.

Amendment Chapter XV The Planning Board

Section 1 Act S.18(2) and Section 2 Act Statute 2 Constitution of Planning Board are substituted with:

"Act S. 18(2) The Planning Board shall consist of the following members namely:-

- (i) The Vice-Chancellor who shall be the Chairman of the Board, and
- (ii) not more than eight persons of high academic standing
- (3) The members of the Planning Board shall be appointed by the Chancellor and shall hold office for such period as he may determine.
- (4) The Planning Board shall, in addition to all other powers vested in it by this Act have the right to advise the Syndicate and the Standing Committee on Academic Affairs on any academic matter".

-- vide S.5 of the Bharathiar University and the Bharathidasan University (Amendment) Act 1986 (Tamil Nadu Act 20 of 1986) and shall come into force on the 19th February 1986.