

BHARATHIAR UNIVERSITY: COIMBATORE- 641 046

M.Phil./ Ph.D. Degree Course

Paper-I : Teaching Techniques / Pedagogical Methods in Social work

Paper-II : Research Methodology and Trends in Social Work

Paper-III :

1. Community Development
2. Disaster Management
3. Child Welfare
4. Human Resources Management
5. Medical Social work.
6. Mental Health
7. NGO Management
8. Youth Welfare
9. Geriatric Social Work
10. Women Welfare

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M.Phil / Ph.D. Degree Course

Paper- 1     Teaching Techniques / Pedagogical Methods in  
Social work

Objectives:

**At the end the scholars will be able to**

1. Understand the meaning scope and concept of Education, Educational, Technology, And Instructional Technology & Educational Evaluation.
2. Appreciate the contributions made by philosophers and psychologists to the field of education.
3. Review the relative effectiveness among the different methods and techniques of teaching and learning in higher Education.
4. Discriminate among different types of meant for students' evaluation, diagnose the learning problems of the students and take remedial measures.
5. Be aware of the web based communication strategies for professional development and be benefited of the e-resources in Education.

**Syllabus**

**UNIT – I Higher Education and Learning**

Objective and Role of Higher Education National Policy Learning and Learning Hierarchy ... Information Processing ... learning Events and Outcome ... Motivation

**UNIT –II Teaching Technology: Designs**

Teaching Technology: concept and scope .... Instructional Designs: Objective based, Skill, Competency based, Learning style based and Model based.

**UNIT –III Methods and Techniques of Teaching**

Large Group Techniques: Lecture Modified Lecture, Seminar, Symposium, panel Discussion, Team Teaching, project Approach and Workshop .... Small Group Techniques: Group Discussion, Simulation, Role Playing, Buzz Technique, Brain Storming, Case Discussion and Assignment .... Systems Approach in Education.

## **UNIT – IV Measurement and Evaluation in Education**

Education Evaluation: A Conceptual Framework ... Methods of Evaluation... Self Evaluation and Student Evaluation in Higher Education .... Question Banking .... Diagnostic Testing and Remedial Teaching.

## **UNIT – V Electronic Media in Education**

Instructional Media: Concept, Selection, Use and Variety ... e- Learning Resources, e-Learning, e-books, e-journals, etc..... Web based Learning Access and teaching Issues.

### **Text Books:**

For units I to IV-

Vedanayagam, E.G., (1989) Teaching Technology for College Teachers. New Delhi: Sterling Publishers (P) Ltd.

### **For Unit V**

Rajasekar, S. (2005) Computer Education and Educational Computing, Hyderabad: Neelkamal publications.

### **Books for References:**

Kumar, K.L (1997) Educational Technology, New Delhi: New Age International (P) Ltd.

Sampathkumar, K. Paneerslvam, A and Santhanam.S (1990) Introduction to Educational Technology, New Delhi: Sterling Publishers (P) Ltd.

Tony Bates, A.W (2005) Technology, e-Learning and Distance Education, New York: Rutledge.

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## Paper-II : Research Methodology and Trends in Social Work

### **Unit-I: Basics of Social Research.**

**Social Research:** Meaning, objectives, characteristics, purpose and qualities. Social work Research: Meaning, objectives, Scope and Importance, Functions, characteristics, Difference between Social work Research and Social Research Types of Research Pure, Applied and Action Research. Basic concepts of Theory, Facts, Variables, Research Problem and Hypothesis.

### **Unit-II: Research Design and scaling Techniques.**

Research Design: Meaning, Importance and Concepts; Features of a good research design-Types of Research Design: Exploratory, Formulative, Descriptive, Diagnostic Experimental, Quasi- Experimental, Evaluative , Multi Design, Participatory Research and single subject Research. Scaling Techniques: Likert, Guttman, Thurstone and Sociometry.

### **Unit-III: Social survey, sampling and methods/tools of data collection.**

Social survey: concept, scope, Advantages and disadvantages of Social survey, Social survey and Social Research. Sampling: concepts and sample Frame, Probability and Non-probability Sampling techniques- sampling process and sample size, characteristics of a good sampling design. Methods of data collection- observation- participant observation, Interview method and case study. Tools of data collection, schedule, Mailed Questionnaire, Interview Guide.

### **Unit IV: Data Base Management, Statistics and Report writing.**

Data Analysis: Checking, Editing, Coding, Classification and Tabulation  
Data Entry on computers- use of spreadsheets, Data bases and SPSS: Measures of Central tendency and Dispersion; Correlation and Regression, Tests of Significance, Chi-Square test, t-test and Analysis of Variance (ANOVA); Content Analysis.

**Report Writing:** Purpose: Structure and writing, style of a Research Report, utilization and Presentation of Diagrams, Graphs and Tables, Bibliography and Appendices in Research Report

### **Unit V: Recent Trends in Various Methods/ Fields in Social Work.**

Social Planning and Social Development- Radical Social work, Models in social work: Problem solving Remedial, Crisis intervention, Therapeutic model, Development model, Human rights and social work for Environment Protection.

## **BIBLIOGRAPHY**

- Allen Rubin and Earl Bobbie : Research methods for Social Work, California, Cole Publishing Company, 1992
- Bhattacharyya D.K. : Research Methodology, New Delhi; Anurag jain, 2003.
- Blalock, Hubert M. (Jr.) : Social Statistics fundamentals. New York; Mc. Graw Hill Ed. III 1998.
- Cavery, R, et al : Research Methodology, New Delhi; S. Chand & Company, 2003.
- Casdey K.J. & Kury D.A. : Data Collection in Developing Countries. New York; Henry Holt and Company, 1989.
- Festinger, Leon katz, Daniel : Research Methods in the Behavioral Sciences. New York; The Dryden Press ( )
- Goode, William, J and Paul, K. Hatt: Methods in Social Research, New York, Mc Graw Hill, 1952.
- Gopal Lal jain : Research Methodology- Methods tools and Techniques. Jaipur' Magal Deep Publication, 2003.
- John W. Best & James V. Kahn : Research in Education, New Delhi; published by Ashok and Ghosh, 2001
- Krik Elifson, Richard P. Runyon: Fundamental of Social Statistics, Audery Singapore Haber Mc Graw Hill publication 1998
- Laldas D.K.: Practice of Social Research. New Delhi, Rawat Publications 2000.
- Leslie M. Tutty, Micheal A Rothery Richard M. Grinnell: Qualitative Research for Social workers. Needdham Height, USA, A Division of Simon & Schueter Inc. 1996.
- Moser, C.A; Survey Methods in Social Workers. London: Heinemann educational books. 1975.
- Paneerselvam : Research Methodology, Delhi, Pretence Hall of India Pvt Ltd, 2004.
- Polansky, Norman, A (ED): Social Work Research Chicago: The University of Chicago Press. 1962.
- Ramachandran. P : Issues in Social Research in India , Bombay; TISS Publications-1990

Ramachandran.P : Survey Research for Social Work , Bombay; Institute for  
Community Organisation Research P-1993.

Rubin,Allen and Babbie : Research Methods for Social Work(USA Wadsworth) Earl  
2001.

Sekar.G :Research Methodology for Social Work(Unpublished)

Selltiz.G et al : Research Methods in Social Relation.New Your;Holt (3<sup>rd</sup> ed).1973.

Sophie laws, Carolineharper & Rachel Marchs: Research FOR Development. New Delhi.  
Vistaar Publication, 2003.

Young, Pauline : Scientific Social Surveys and Research Bombay: Asian Publication  
house, 1960.

Fink A.E (1971) : The Field of Social work ,McGraw Hitt Book company New Your.

Friedlander W.A :Introduction to social work , prentice Hall Inc, New Jersey 1961.

Gore M.S : Social Work and Social Work Education National printing House, New  
Delhi,1965.

Gangrade K.D : Social Work and Development , Northern book Centre, New  
Delhi,1986.

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**BHARATHIAR UNIVERSITY: COIMBATORE-641 046**

**M.Phil/Ph.D.- Social Work**

**Part-1 SYLLABUS (effective from the academic year 2008-2009 onwards)**

**PAPER- III**

**1. Community Development**

**UNIT-1 Rural Development- concept, problem and issues**

Rural Community- rural urban differences and continuum- types of Indian Village community concept and need of rural community development- approaches of rural development. Spatial planning approach- multipurpose approach, integrated development approach area development approach- multi level district planning, target sector approach- illiteracy- poverty- unemployment, underemployment, seasonal employment-untouchability communal conflicts- political issues- infrastructural issues- impact of globalization

**UNIT- II Rural Community Development Administration**

Organizational set up and administration from national to block level- Central rural development ministry and community development agencies and district level rural development agencies and district planning authorities- functions of block development officer and extension officer-role of voluntary agencies in rural community development

**UNIT- III Concept and Problems of Urban Community**

Definition, Classification, characteristics and theories of urbanization, SLUM: definition, theories causes and characteristics, housing, Deviant behavior, corruption, prostitution, beggary, sanitation, healthy congestion, pollution

**UNIT- IV**

History of urban local self government in India form of urban local self government, organizational structure and functions. Problems of municipal administration in India. Process of organizing the communities. New trends in popular participation in Development. Relevance of social work practice

**UNIT-V Rural and urban Community development programmes**

**Rural Development Programme**

A very brief idea on IRDP, ITDP, TRYSEM, DWACRA- In depth study on Centre and State current programmes

**Urban Development programmes**

Urban development policies; Town Planning and Related Legislations; Town planning Acts; Land Acquisition Act, programmers: A very Brief idea on IUDP. UBS; In- Depth study on recent programmes: Swarna Jayathi Shahari Rozgar Yozna; Development of women and Children in Urban Areas; Urban Self- Employment Scheme; National Slum Development Programmes; Urban Wage Employment Programmes.

## REFERENCES (Urban Community Development)

1. Bose, Ashiash (1974). Studies in India's Urbanization 1901 to 1971, New Delhi, Tata Mc- Graw Hill.
2. Cerdic Pagh, (1990) Housing and urbanization: A study of India, New Delhi. Sage.
3. Centre for urban studies (1978), urban planning and development authorities. New Delhi, Indian Institute of Public Administration.
4. Clinard Marshall B (1970) slums and community Development : Experiments in self help, New York, the free press.
5. Datta A (Ed) (1980) Municipal and urban India, New Delhi, Indian Institute of Public Administration
6. David Antony pinto (1987), The Mayor. The Commissioner and the metropolitan Administration. New Delhi, Vikas.
7. Desai and Devadas Pillai (1970), the slums and urbanization, Bombay, Popular Parakashan.
8. Dube, K.K and Singh, Ashok Kumar, (1988) urban development in India. New Delhi, Inter India.
9. Dsouza, Alfred, (1974), Indian city ecology, Poverty and urban development New Delhi, Indial Social Institute.
10. Gore, M.s, (1973) some aspects of development, Hong Kong, Department of Social work, University of Hong Kong and Tata Institute of Social sciences.
11. Gordon E, Cherry, (Ed), (1974), Urban planning problems, London, Leonard Hill.
12. Heban, I. Sofa (Ed) (1983) towards a political Economy of urbanization in Third world countries Delhi, Oxford University.
13. Kanta, Damala and Singh, Ashok Kumar, (1988) urban Environment in India. New Delhi, Inter India.
14. Mallick. V.S, a profile of India's urbanization problems of policy issues.
15. Mohanty, B.B (1993) Municipal systems in India, New Delhi, Ashiash.
16. Morkandy K (1980) Regional urban centers: Structure, Functions, New Delhi, Inter India.
17. Nag Paul, Hans, (1996) Social work in urban India, New Delhi, and rawat.
18. Moble, Allen, G and Remash, (1977), India's urbanization and planning, vehicles of modernization.
19. Parthasarathy, Jakka, (1987) rural population in Indian Setting, New Delhi. B.P.
20. Publications Divisions (2000) India ; A reference Manual, New Delhi, Ministry of Information and Board casting.
21. Repot (1959) the seminar on urban community Development, Sponsored by the Indian conference of Social work, Hyderabad.
22. Sharma, (1998) South Asian Experience, New Delhi, Criterion.
23. Sharma, (1975) text books of urban Sociology Meenit Rajhans.
24. Savani , (1966) Urbanization and urban India, New Delhi, Asia.
25. Singh, Andrew and D' Souza Alfred, (1980). The urban poor: slum and pavement Dwellers in the major cities of India, New Delhi, Indian Social Institute.

26. Sivaramakrishnan, K.C (1993) Urbanization in India, New Delhi, Institute of social sciences and concept.
27. Thudipara Jacob,Z (1993) urban community Development, New Delhi, and Rawat.
28. Aruna Sharma and Rajagopal (1995) planning for rural development administration. New Delhi, and Rawat.
29. Bhadoura and Dua. (1986) Rural Development strategies and perspectives, Delhi. Anmol.
30. Biddle.W. and Biddle, L.J. (1965). The Community Development process, New York, Holf Rinegart and Winston
31. Cary lee, J. (Ed) (1970). Community development as a process, Columbia M.O University of Missouri.
32. Dahama O.P. (1982). Extension and Rural Welfare, Agra, Ram Prasad and Sons
33. Desai A.R. Rural Sociology in India, Bombay Popular Prakashan.
34. Draper J.A. (Ed). (1971) Citizen participation, Canada Toronto, New press
35. Dubey S.C (1958). India's Changing Villages, London Rostledge and Kegan paul
36. Dubeg, M.K. (2000). Rural and urban development , New Delhi Common health
37. Gopalkarshina Ansari V. (1985). Technological change for Rural Development in India
38. Heredro.J.M (1973). Rural Development and Social Change, New Delhi, mahohar
39. Jackson J.D. (1973). Community Development ideology and Technology: A Comparative study of three communities development agencies Morteral centre. Sri George William University.
40. Dana Chekki (1979). Community Development: Theory and method of planned change, New Delhi Vikas.
41. Mahajan. V.S.(Ed). (1993). Employment Through rural development towards sustainability, New Delhi Deep and Deep.
42. Madras school of social proceedings of the national seminar on people's participation in community development, Madras.
43. Mihal S.P and Rafio Khan. M. History of Rural Development in Modern India. New Delhi, Gandharan Institute of studies.

44. Mishra . G.P. Dynamics of Rural Development in Village India. New Delhi, Ashiash.
45. Rajeswar Dayar. (1962) community development programmes in India, Allahabad, Kitals Mahal.
46. Ram. K. Verma (1996) Development Infrastructure for Rural Economy, Jaipur, Print Hell.
47. Publications Divisions (2000) India ; A reference Manual, New Delhi, Ministry of Information and Brand custoing.
48. Thakur, B.N. (1988) Sociology of rural development, New Delhi, Classical.
49. Thoha, M. and Om Prakash (1989) integrated rural development, ( Vo1 and Vo1) Bangalore sterling.
50. Vasudeva Rao, D (1985) Fact and Rural development New Delhi, Ashiash.
51. Vijay C.M (1984) Rural community Administration in India, Jaipur Prateek

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## 2. Disaster Management

### **UNIT 1**

Disaster- meaning, concept- natural Disaster- floods, famine, earthquake, draught, forest fires , coastal hazards and landslides

### **UNIT II**

Manmade Disaster- Chemical and Industrial Accidents, Accidental explosions, Bomb Blast, nuclear disasters, pollutions

### **UNIT III**

Factors influencing natural and manmade disaster-political, economic, social, cultural, ideological, Ecological institutional, scientific and technological. Disasters and Development- causes and consequences

### **UNIT IV**

Disaster management- Control plan Emergency preparedness, Disaster management cycle – Post disaster review, results of exercises, prevention, mitigation, prepadness. Intervention of State in Disaster

### **UNIT V**

Role of Voluntary organization in Disaster management, Social Work Intervention in Disaster resource mobilization, working with other professionals

References

Indu Prakash (1994) Disaster Management Rashtra Prahari Prakashan, Sahibad, Gaziabad

Narayan B. (2000) Disaster Management A.P.H. publishing Corporation, New Delhi.

### 3. Child Welfare

- I. Demographic profile of children in India, status of children in India and Tamilnadu, Gender differences in child rearing and Socializations, status of Girl children in India, Influence of family, peer neighborhood, reference group in the process of Socializations,
- II. Health Nutritional status and Needs of children:  
Health services, ICDS,MCH, School Health, Various types of health intervention, Education status and needs of Children, Problems in Education, Universal primary education, SSA, transit schools. School Social work, objectives and activities.
- III Children in difficult situations destitute, abandoned children Juvenile Delinquent, child trafficking, child abuse, street children Child labour, Child Abuse, Children of sex workers children of prisoners, children living with HIV/AIDS Physically challenged, Mentally Challenged and emotionally challenged children.
- IV Institutional and Non – Institutional services- foster care and adoption, Juvenile justice systems, child trafficking interventions, child labor Intervention and programmes, role of Govt. Non Govt agencies in retrieving and rehabilitation of children in difficult situation.
- V Constitutional Safeguards, National Polices for the children, U.N Charter of Children's rights, National and International agencies for child welfare, laws relating to child welfare, child rights advocacy, state and central Govt. programmes for children in India.

#### Suggested Reading

1. NIPCCD (2002). The Child in India- A statistical profile, NIPCCD, New Delhi.
2. Devi, Laxmi (ed) 1998, Child and Family Welfare, Ammol Publications, New Delhi
3. UNICEF(1994). The Child and the Law, UNICEF, New Delhi
4. MSSRF(1994). Policy for the Young Child in Tamil Nadu, MSSRF, Chennai
5. Harsh Mander & Vidya Rao (1996) An agenda for Caring: interventions for Marginalized groups, VHAI, New Delhi
6. Tripathy SN ed.(1996) Child Labour in India, Discovery Publishing house, New Delhi .
7. Asha rane (1994) Street Children: a challenge to the Social Work Profession. TISS,Bombay.
8. DCI, (1997) Intrnational Standards concerning Child Rights, DCI,Geneva.
9. Anjali Gandhi (1996) School Social Work, Commonwealth Publishers, New Delhi .

## 4. Human Resources Management

I HRM- Concept, meaning and evolution of HRM and HRD.

HR- Challenges and opportunities, HR- policies, procedures and programmes- H.R. policies, procedures and programmes- H.R Planning, recruitment, selection, placement, psychometric tests, employee attrition and retention, career planning and development

II Compensation Management- wage and salary Administration, current trends in Compensation Management .

Training and Development- policy, training need analysis, designing, conduction and evaluation of training. Competency mapping, multiskilling, Knowledge management, redundancy management.

III Performance Appraisal and potential appraisal, performance counseling, performance management, employee motivation, grievance handling health and safety management- Quality at work life. Employee separation, HR Audit and HR outsourcing

IV Management of Change: process of managing organizational change, managing resistance to change, strategies and guidelines for imparting change approaches to planned change- process of organizational development, designing intervention, measuring and evaluating intervention. Team building- conflict management- restructuring organization- employee involvement

V Corporate Social responsibility- concept- need, importance, CSR in Indian Context and in Global Scenario, corporate community participation, role and skills of social policies and activities, CSR Standards and norms, case of successful CSR initiatives.

### **Suggested Reading Books**

1. Jyothi.P and Venkatesh D.N. "Human Resource Management". Oxford university Press, New Delhi 2006. (658.3J).
2. Dipak Kumar Bhattacharya. Human Resource Management". Excel Books, New Delhi 2002. (658.3D).
3. Bhatia S.K . "Human Resource Management".- A Competitive advantage, Deep and Deep publications Pvt. Ltd. New Delhi 2006. (658.3B).

## **Journals**

1. Harvard Business Review
2. HRM Review
3. HRD Times
4. Human Capital
5. Indian Journal of Industrial Relations
6. Indian Journal of Social Work
7. Indian Journal of Training and Development
8. Indian Management
9. Personnel Today
10. Corporate governance

## **Magazines**

1. Business today
2. Business World
3. Business India
4. Economic and Political Weekly

## **Suggested Reading**

2. The business of Social responsibility- Harsh Shrivatsava, books for change, Bangalore, 2000
3. Corporate Social Responsibility- Concepts and cases C.V. Baxi, yr 2005
4. Global Strategic management, Dr M. Mahmoudi, Deep& Deep publications Pvt. Ltd yr 2005.
5. International Human resource management- Global perspective, S.K. Bhatia, Deep& Deep publications Pvt. Ltd yr 2005.

## **Journals**

1. Harvard business review- corporate responsibility getting the logic right, Vol 84, issue 12 yr 2006.
2. Indian journal of social work- CSR in the globalized business environment, Vol 66, issue yr 2005
3. Indian journal of Industrial relations- CSR: present practice and future possibilities, vol 40 issue 4 yr 2005.

## 5. Medical Social work.

### **UNIT-I: Emerging of Medical Social Work**

Medical sociology –meaning and definition- Relationship of sociology to medicine – Historical development of medical social work in the west and in India. Meek and scope of medical social India. Social work perspective on health.

### **UNIT-II: Concept of Health**

Health: Definition –Changing concept of health- Indicators of health – Methods of Assessing health status- public health and community medicine –Public health programmes in India – Legislation and Policies regarding health in India. Preventive and social medicine – Levels of prevention. Health and law.

### **UNIT-III: Medical Social Work in Hospitals**

Organization and administration of medical social work department in hospitals – Medical Social Work in relation to different disciplines in hospitals – Teamwork in hospitals- Patients right in health care. Social work practice in health care: The helping process on going phase and Ending phase.

### **UNIT- IV: Communicable and Non Communicable Disease**

Epidemiology of communicable diseases: communicable diseases- Transmission of Infectious agents- Control measures. The Psycho Social Problems and the role of medical social worker in dealing patients with communicable disease: TUBERCULOSIS- Leprosy, STD, AIDS, and Poliomyelitis. Non communicable disease- meaning- Epidemiology – The Psycho Social Problems and the role of medical social worker in dealing patients with non communicable disease: Cancer- Cardiovascular disease, Psychosomatic diseases, Hypertension, Asthma, diabetes, Physically Challenged.

### **UNIT- V : Role of Medical Social Worker in different settings**

Medical Social Work practice in different settings- hospitals, out patient department, emergency, Special Clinics, Hospice and Rehabilitation Centre. Problems encountered by medical social workers in the field. Health Education: Definitions and concepts- Role and need of health education- objectives of health education – planning of Health Education- Levels of health education Importance of School health education.

### **REFERENCES:**

1. Introduction to Health Education, Walter H. Greene, Bruce G. Simons – Morton Macmillanpublishing company, New York, Collier Macmillan Publishers, London.
2. Social Work Practice in Health Care , Carle Bailey Germaine, The Free Press, A Division of Macmillan, Inc, New York. Collier Macmillan Publishers, London
3. Social Work Perspectives on Health , P.K. Bajpai, Rawat Publications, Japer and New Delhi.

4. Problems and Practices in Mental Hygiene , Podury Dattatery, Sublime Publications, jaipur.
5. A Text Book of Preventive and Social Medicine, Mahajan, B.K
6. Anderson R & Bury M (Eds), Living with Chronic Illness- The Experience of Patients And Their Families
7. Bartlatt H M , Social Work Practice In Health Field
8. Chalkley A M, A Text Book for Health Workers New Delhi.
9. Field M , Patients Are People, A Medical Social Approach To Prolonged Illness.
10. Ghai O P, Management of Primary Health Care
11. Goldstein D, Expanding Horizons In Medical Social Work
12. Lee Grace, Helping The Troubled Child
13. Park. J.R, Textbook of Preventive and Social Medicine
14. Pathak S H, Medical Social Work in India
15. Prasad L , Rehabilitation of the Physical Handicapped

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## 6. Mental Health

### **UNIT-I: MENTAL HEALTH**

Concept and meaning – Statistical, Psychological and cultural approaches – mental illness and mental health – manifestation of mental health –mental health and adjustment, frustration and conflicts –Characteristics of a mentally health individual-identification of a mentally unhealthy individual – relevance of Defense mechanisms to mental health – Different types of mental illness.

### **UNIT- II: PSYCHO SEXUAL DEVELOPMENT AND MENTAL HEALTH:**

The development of personality and emotional disturbance during oral period, anal period, genital period, latent period and adolescence – Emotional problem in work and marriage during adulthood – emotional maturity.

### **UNIT – III: SOCIAL WORK PERSPRCTIVE IN MENTAL HEALTH:**

Need and Scope of social work methods in the mental health programmes. Application of social casework – group work – community organization –problems and prospects of this primary methods in the mental health in India.

### **UNIT –IV :COUNSELLING:**

Definition – characteristics of counselling- Evolution of counselling. Foundations of counselling – philosophical foundations-Sociological foundation- psychological foundations. Counselling as a process: Outcome Goals of Counselling – stages of the counselling process. Counselling theories: psychodynamic counselling. (Sigmund Freud and Alfred Adler.) Humanistic Counselling: person centered counselling (Carl Rogers)- Transactional Analysis (Eric Berne) – Behavioral Counselling – rational Emotive behavioral counselling (Albert Ellis). Eclectic and Integrative counselling: Multimodal counselling: (Arnold Lazarus)

### **UNIT – V: COMMUNITY MENTAL HEALTH**

The Mental Hygiene movement – Scope of community-Mental health- primary prevention-community mental health education- community mental health programmes in India- Mental Health Act- Forensic psychiatry.

## 7. NGO Management

### **UNIT-1**

NGO; Meaning and its functions, types of NGO's- History and Philosophy of Voluntary Organizations in India. Procedure to start an NGO, various acts governing NGO's Code of Ethics of NGO's

### **UNIT II**

NGO administration, and Fund raising methods. Planning organizing, Staffing, Training, Coordinating, Monitoring, Evaluation and public Relations.

### **UNIT III**

Role of Ngo in State, national, International development- Health, poverty alleviation, awareness generation, research and policy advocacy- current status of NGO in India and abroad – need for enlightening NGO- interaction between educational institutions and NGO's – relevance of social work profession.

### **UNIT IV**

Strategies and Approaches of NGO's in Rural, Urban, Tribal and other settings. Role of Social workers in NGO's- administration, monitoring and evaluation of programs.

### **UNIT V**

Networking of NGO's- project writing, report writing, accounts managements- training of youth in NGO- project evaluation- problem faced by NGO.

### **BIBLIOGRAPHY**

Ashish Chandra Human Rights Activism & Role of NGO's. New Delhi; Rajat Pub2000.

Choudary Paul D. Social Welfare Administration. Delhi; ATMA RAM & Sons.

Dubey S.N. Administration of Social Welfare Programmes in India. Bombay; Somaiya Publication Co.Ltd. 1973

Elwood, Street Social Agency Administration. London; Harper and Brothers

Kulkarni.V.M. Voluntary Action in developing Society. New Delhi Indian Institute of Public Administration

Lawani.B.T. NGO's in Development. New Delhi; Rawat Pub.1999

Michael Edward NGO Management. New Delhi; Rajkamal electric press 2003

Paul Chowdry Voluntary Social Welfare in India. New Delhi. Dominant Pub & Distributors 2004

Robin Lall The Dynamics of NGO's New Delhi Dominant Pub & Distributors 2004

Sachdeva D.R. Social Welfare Administration in India, New Delhi, Kitab Mahal 2003

Sankaran and Rodrigues Handbook for the Management of Voluntary Organization. Madras; Alfa Publications 1983.

Shivani Dharmarajan NGO's as prime movers sectoral action for social development. New Delhi; kanishka Pub distributors. 2001

Snehalatha Chandra Non- Governmental Organizations. New Delhi, Kanishka pub, Distributors 2001

Social Welfare Organization Indian Institute of Public Administration, New Delhi; 1967.

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## 8. Youth Welfare

### **UNIT-1 Youth:**

Definition types of youth. Youth in India – Youth welfare. Need and Importance .Social work for the empowerment of Youth . Role of Social Workers in Youth welfare.

### **UNIT-1I YOUTH CULTURE**

The values and life styles of youth. Youth and Maodernisation - The period of youth in the life cycle – Emotional problems of the Youth – Parent youth confliets – youth unrest.

### **UNIT – III**

Youth in the context of Education, Religion and politics – The influence of poverty and unemployment of youth. The involvement of youth in social services – Role of youth in National Development and social change.

### **UNIT – IV**

Problems of urban and rural youth. Alcoholism and drug dependency among youth – youth and crime – Exploitation of youth for communalism and terrorism – special problems of female youth – Youth and mass media – Role of youth against the social evils

### **UNIT –V**

National youth policy – National sports policy – youth welfare organization – National cadet corps – National service scheme – youth hostels and youth clubs – youth movements – leadership training for youth – promotion of national integration – Counselling services – training youth in community development programmes – youth festivals youth camps and youth exchange programmes.

### **REFERENCE BOOKS:**

1. Ahuja Ram. 1992. Social problems in India. New Delhi: Rawat publications.
2. Arimpoor,. J. SDB. 1982. Indian Youth in Perspective A research study. Tirupathur: Sacred Heart College.
3. Gore, M.S. 1977, Indian youth-process of specialization, New Delhi Vishva yuva Kendra
4. Government of India, Encyclopedia of Social work.
5. Kripal prem, 1976, Youth and establishment culture, New Delhi: Sterling publisher Pvt.Ltd.
6. Madan GR 1994, Indian social problems New Delhi: Allied Publishers.
7. Misra D.K. Jain C.M & Doshi, S.L, 1975 Youth university and community , New Delhi. S.Chand & co pvt. Ltd.

8. Nair, D.S and Muralidaran.V,1989,Indian Youth – A profile, New Delhi: Mittal Publications
9. Rajendra. J, 1992, Modernisation of youth in India, New Delhi: Rawat Publications Pvt. Ltd
10. sachdeva, B.R., 1993, Social Welfare Administration in India. Allahabad: Kitata mahal
11. Saraswathi. S, 1998, Youth in India, New Delhi: ICSSR
12. Singh DR, 1987, Rural Youth, Allahabad: Choogh Publications.
13. Ahluwalia, segar, 1972, Youth in Revolt, New Delhi: young Asia Publications.
14. Nrew, J.M,1968, Youth and youth groups, London: Fabes
15. Erikson E.H (Ed), 1963, Youth Change and challenges, New York: Basic books Inc
16. Funchs, Estalle (Ed), 1976, Youth in a changing world cross cultural perspectives on adolescence. The Hague: Mouton publications.
17. Gangrade K.D., 1975, Crisis of values: A Study of generation gap, New Delhi: Chetna Publications.
18. Reddy, V.E and Dhat, K.S., 1977, The out of social youth. New Delhi: Sterling publishers.
19. Paul Chowdry,D., 1988, Youth Participation and Development. Delhi: Atma Ram & Son
20. Misra, V.D, 1993, Youth culture: A Comparative study in the Indian contest, New Delhi; Inter Indian publication.
21. Karanth, G.k, 1981, Rural Youth, New Delhi : Concept publishing company.
22. Mehra, L.S, Youth in Modern society Allahabad: Coogh Publications.

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## 9. Geriatric Social Work

### **Objectives:**

To understand and analyze the policies, laws and programme affecting older persons.

To develop sensitivity to the factors that makes the older persons more vulnerable

To acquire skills in developmental programmes of the ageing.

### **Unit I**

Definition of old age; Old age as a social problem; Roles, power and status of elderly- Demographic perspectives on aging population ; Gerontology ; Theories of aging ; dimensions of aging. Changing status of the aged in Indian society.

### **Unit II**

Problems of the elderly; Health of elderly, Longevity and physical health, mental and emotional health, ill health, disabilities and care giving, sexuality in old age, spirituality in old age, health intervention. Review of health policies for the disabled and their implementation with references to elderly.

### **Unit III**

Elderly and Livelihood; Work participation of elderly in the organized and unorganized sectors. Economic situation of elderly. Age related policies and laws for education, employment, retirement, social security and pensions. Intervention needs. National policy for elderly, institutional and non institutional care in day care and mobile media care units.

### **Unit IV**

Laws affecting elderly policy and plans for elderly, Issues of division of property, housing and social security. Issues of neglect, abuse and abandonment, review of laws for inheritance and protection from abuse. Intervention needs.

### **Unit V**

Developmental programmes for ageing. Geriatric services in India; Social work with the Aged; Gerentophenotime - an aging reversal agent; National and International agencies for aged welfare.

### **Bibliography:**

1. Dandekar, K. (1996), The Elderly in India, Sage Publications, New Delhi.
2. Desaum N abd Suva Rahym (2000), Gerontological Social Work in India, Some Issues and Perspectives, B.R. Publishers, Delhi.
3. Irundaya Rajan, S. Mishra, U.S. and Sarma P.S., (!997), Indian Elderly: Asset or Library, Sage Publications, New Delhi.
4. Khan, M.Z., (1997), Elderly in Metropolis, Inter India Publishers, New Delhi.
5. Krishnan, P and Mahadevan, K. (eds.) (1992), The Elderly Population the Developed World: Policies, Problems and Perspectives, B.R. Publishing, Delhi.
6. Muttagi, P.K(1991): Aging Issues and Old age care, Classical Publishing Company, New Delhi
7. Arun P Bali(Ed)1999, Understanding graying people of India, Inter India Publications, New Delhi

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## 10. WOMEN WELFARE

### Unit –I

Women in Nature – Status of Women through the ages – Women in India – Women's dual role in family and Society – Patriarchal Structure in India – Changing Status of Women . Women empowerment & its various Dimensions – Social, educational, economical & political.

### Unit –II

Different types of violence against women: Domestic violence, Sexual violence, Social violence, Psychological violence, Economic violence. Women harassment : Types, reasons and solutions, Socio – political movements addressing the issues concerning women – past & present.

### Unit –III

Rural women – their problems – Role of education in the development of rural women. Women and Health – Health Statistics – Material health services – nutrition and sanitation – family welfare.

### Unit –IV

Women Welfare – concept & Definition – Women's commission– State & Central level Women Welfare organizations – State and Central level. Women Welfare programmes – State & Central level. Role of NGO's in Women Welfare.

### Unit –V

Laws related to women- constitutional guarantees – Women & Human Rights – Need for legal literacy of Women . Role of a Social Worker in social campaigning – Advocacy – Networking – Skill in applying Transactional analysis to minimize the problems related to Women.

### References:

Sudhir Varma	Women's Development : Policy & Administration
M.G.Chitkara	Women and Social transformation
Raj kumar	Women and Leadership
Vijay Kaushik,Bela Rani Sharma	Indian Women through Ages
Suresh Dutt	Women & Education
Ram Ahuja	Social problems in India
Zainab Rahman	Women and Society
Sunanda Sagar Rosemeyer	Women's Rights : Search for identity
Sushila Agrawal	Status of Women
Rajkumar Preethi	Status & Position of Women in Ancient, Medieval & Modern India
Rameshwari Devi	
Romila Preethi	
I.SOBHA	Welfare Services for women & children

S.K.Pachauri	Women & Human Rights
Sarawati Mishra	Status of Indian Women
Mukta Gupta	Issues Related to Women
Uma Shankar jha, Premnata Pujari	Indian Women Today
Ram Rajput	Women and Globalization, APH , New Delhi
Gupt	Issues related to Women
Tiwari	Women and Child Development
Koushik	Indian Women Through Ages
Koushal	Women and Human Rights in India
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C.P., Yadev	Empowerment of women
Dr.K.Shanmugavelayutham	Social Legislation & Social change
Dr.Mrs.Sivagami Paramasivam	Human Rights – A Study
Poornima Mohan	Encyclopaedia of womenb

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