



BHARATHIAR UNIVERSITY

A State University

Accredited with 'A' Grade by NAAC

Coimbatore – 641 046

GENERAL GUIDELINES TO THE MEMBERS OF THE INSPECTION COMMISSION FOR THE GRANT OF RECOGNITION / PERMANENT INCREASE IN INTAKE TO CONDUCT RESEARCH PROGRAMMES.

The Inspection Commission shall verify the availability of all facilities required for Recognition / Permanent Increase in Intake to conduct research programmes. In this connection, the following broad guidelines are given:

- 1. Part I of Proforma** – is to be filled-in by the college and produced before the commission, contents are to be physically verified and the findings of the commission shall be recorded in detail in Proforma II.
- 2. Part II of the Proforma** is almost the abridged form of Proforma I which contains the recommendations of the commission.
3. The commission members while recording their recommendations shall clearly state whether all the facilities available as on date including the staff, library, class rooms, laboratory etc. are **Adequate / Not Adequate.**
4. If any of the facilities available is/are not satisfactory and the college is yet to improve the facilities, observation as **“not satisfactory”** be recorded with the reasons thereof.
5. The Commission is requested to verify whether the concerned department has atleast two recognized Ph.D. guides for the grant of Recognition /Permanent Increase in intake to conduct Ph.D. programmes.

In the Department of Electronics, Computer Science, Costume Design and Fashion, Bio-technology, Bio-chemistry and Microbiology **for which atleast one Ph.D. is guide is enough, subject to the condition that the college has to employ one more guide with Ph.D. within 3 years.**

6. The recommended strength for Recognition and Permanent Increase in Intake shall be necessarily entered in the proforma.

PRESCRIBED STRENGTH:

S.No.	Programme	Lab Course	Non-Lab Course
01.	M.Phil	30 (F.T. + P.T. put together)	40 (F.T. + P.T. put together)
02.	Ph.D.	20 (F.T. + P.T. put together)	25 (F.T. + P.T. put together)
03.	M.Phil (Management)	-----	40 (F.T. + P.T. put together)
04.	Ph.D. (Management)	-----	25 (F.T. + P.T. put together)

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7. The members are requested not to recommend the strength for part-time Research Programme in Non-lab oriented subjects since no recognition is needed.
8. If any column furnished in the proforma is not applicable to the course under Consideration, please enter “**NOT APPLICABLE**”.
9. The inspection commission members are requested to adhere to the guidelines.

REGISTRAR



BHARATHIAR UNIVERSITY

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COIMBATORE - 641 046

Phone: +91 422 2422222 Fax: +91 422 2425706 Website: www.b-u.ac.in

PROFORMA I

PROFORMA FOR REPORT OF THE INSPECTION COMMISSION:
(GRANT OF RECOGNITION/PERMANENT INCREASE IN INTAKE TO CONDUCT
M.Phil./Ph.D. RESEARCH PROGRAMMES)

1. Name and Address of the College:

Name and address of the college		
Phone No.		
Fax No.		E-Mail:
Web site		

2. Date & Time of Inspection

		2010	
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3. Department under consideration by _____ :
the Inspection Commission for granting
recognition / Permanent Increase in Intake
(Subject)

4. Details of the PG courses offered in the Department/Institution :

Name of the course	Year of starting	Sanctioned Strength

5(a). Course/programme for which recognition is required (please indicate Yes/No in the columns)

Discipline	M.Phil		Ph.D.	
	F.T	P.T.	F.T.	P.T.

5(b). Course/Programme for which Permanent Increase in Intake is required (please indicate Yes/No in the columns)

Discipline	M.Phil		Ph.D.	
	F.T	P.T.	F.T.	P.T.

6. Total no. of rooms available for the research :

Programme under consideration

7. Details of furniture available for the use of :
research Scholars

8. Sufficiency of Fan and Lighting facilities :

9. Details of Laboratory facilities for research programmes:

(a) Physical Dimensions

Name of the Laboratory	Dimensions(Sq.mtr)	Equipments available

(b) Sharing of Laboratory facilities

S.No.	Name of the Laboratory with whom sharing is done	Nature of sharing
1.		
2.		
3.		

(c) Whether the Laboratories being used for UG and PG Courses are to be shared for Research Programme : Yes/No

If yes, details of the time allotted for research activities
(Please enclose the Laboratory time table)

(d) Laboratory for Teaching Pedagogy

Availability of Pedagogical instruments:

(i) LCD Projector

(ii) Video camera(to record and replay micro teaching)

(iii) Video conferencing facilities

(iv) Audio, Video and other Visual equipments

10. Details of Library/Learning resource facilities (please enclose the list):

a. Availability of books

S.No.	subjects offered for M.Phil/Ph.D. course	No. of titles	No. of volumes
1.	Reference (research)		
2.			

b. Availability of Journals/Magazines (Please enclose the list of Journals/Magazines)

subjects offered for M.Phil/Ph.D. programme	No. of Journals	No. of Magazines

c. Availability of on line journals and data bases subscribed (please enclose the list)

subjects offered for M.Phil/Ph.D. programme	No. of Journals	No. of Data Bases

d. Availability of other library facilities:

1. No. of CDs/DVDs available for research :
2. Availability of Photo copying facilities : Yes/No
3. Any others, please specify :

e. Details of Networking arrangements with other Libraries or Research Institutions for information sharing:

11. Computer facilities available for Research:

(i) Hardware facilities

S.No.	Items	No.	Particulars
1.	Computers		
2.	Networking(wired/wire free)		
3.	Printers		
4.	Scanners		
5.	DVD writers		
6 .	LCD projectors		
7.	UPS		
8.	Server		

(ii) Softwares available for Research (System/Scientific/Application/Statistical)

S.No.	Name of the software	System/Application
1.		
2.		
3.		
4.		
5.		
6 .		

(iii) Details of the Internet facilities available for Research

(a) Number of Terminals where from net could be accessed :

(b) Nature of the internet facility :
(Dedicated / Leased / Broadband etc.)

13. Specific Requirements:

a. Grant of Recognition:

Discipline	<i>Strength applied for</i>			
	M.Phil		Ph.D.	
	F.T	P.T.	F.T.	P.T.

b. Permanent Increase in Intake:

Faculty/Discipline	<i>Existing Strength</i>		<i>Strength applied for</i>			
	M.Phil	Ph.D.	<i>M.Phil</i>		Ph.D.	
			F.T.	P.T.	F.T.	P.T.

14. Any other Details:

Station:

Signature of the
College Principal

Signature of Convenor &
Members of the Inspection
Commission

Date :

(1)

(2)



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PROFORMA –
PART II

PROFORMA FOR REPORT OF THE INSPECTION COMMISSION FOR GRANTING
RECOGNITION/PERMANENT INCREASE IN INTAKE TO CONDUCT M.Phil./Ph.D.
RESEARCH PROGRAMMES

1.Name and Details of the Inspection Commission members :

Sl.No.	Name	Address	Phone No	Mobile/E mail

2. Date & Time of Inspection

		2010
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3. Name & Address of the college :
(including Phone No. Fax No. and E-mail)

4. Department under consideration by the :
Inspection commission for granting
recognition / Permanent Increase in Intake
(subject)

5. Details of the PG courses offered in the Department/Institution:

Name of the course	Year of starting	Sanctioned Strength

5(a). Course/programme for which recognition is required (**please indicate Yes/No in the columns**)

Discipline	M.Phil		Ph.D.	
	F.T	P.T.	F.T.	P.T.

5(b). Course/Programme for which Permanent Increase in Intake is required
(please indicate Yes/No in the columns)

Discipline	M.Phil		Ph.D.	
	F.T	P.T.	F.T.	P.T.

6. PG courses offered in the Dept. under consideration :
7. Particulars of class room accommodation for the Research courses under consideration :
8. Whether furnitures available are sufficient for Research scholars. : Sufficient/Not Sufficient
9. Whether fan and lighting facilities are satisfactory in the rooms for Research scholars : Sufficient/Not Sufficient
10. Details of Laboratory facilities for research programmes **(Please specify Adequate/Not adequate wherever applicable)**

(a) Physical Dimensions:

Name of the Laboratory	Dimensions(Sq.mtr)	Equipments	Remarks
			Adequate/Not adequate

(b) Sharing of Laboratory facilities:

S.No.	Name of the Laboratory with whom sharing is done	Nature of sharing	Remarks
			<i>Adequate/Not adequate</i>

11. Details of Library/Learning Resource facilities

(a). Availability of books

S.No.	subjects offered for M.Phil/Ph.D.	No. of titles	No. of volumes	Remarks
				<i>Adequate/Not adequate</i>
1.	Reference (research)			
2.				

(b). Availability of Journals/Magazines

subjects offered for M.Phil/Ph.D. programme	No. of Journals	No. of Magazines	Remarks
			<i>Adequate/Not adequate</i>

(c). Availability of on line journals and data bases subscribed

subjects offered for M.Phil/Ph.D. programme	No. of Journals	No. of Data Bases	Remarks
			<i>Adequate/Not adequate</i>

(d). Adequacy of other library/Learning Resource facilities

Details	No. available	Remarks
		Adequate/Not adequate
1. No. of CDs/DVDs available for research		
2. Availability of Photo copying facilities		
3. Any others, please specify		

12. Computer facilities available for Research

(i) Hardware facilities:

S.No.	Items	No.	Particulars	Remarks
				(Adequate/Not adequate)
1.	Computers			
2.	Networking(wired/wire free)			
3.	Printers			
4.	Scanners			
5.	DVD writers			
6 .	LCD projectors			
7.	UPS			
8.	Server			

(ii) Softwares available for Research (System/ Scientific /Application/Statistical):

S.No.	Name of the software	System/Application	Remarks
			(Adequate/Not adequate)
1.			
2.			
3.			
4.			
5.			
6.			

(iii) Details of the Internet facilities available for Research:

(a) Number of Terminals where from net could be accessed :

(b) Nature of the internet facility :
(Dedicated / Leased / Broadband etc.)

13. Details of the recognized guides and the status of the Research

S.No.	Name of the Guide	Recognised for M.Phil/Ph.D. or both	Recognition order No. and Date	Name of the scholar and programme	Status Part I completed, submitted the Synopsis etc.
1.	1.			1.	
				2.	
				3.	
				4.	

14. Specific Recommendations of the Inspection Commission based on the facilities made available on the date of inspection.

(i) Recognition:

Details	M.Phil		Ph.D.	
	F.T.	P.T.	F.T.	P.T.
a. Whether recognition for the conduct of Research programme can be considered. Please state (Yes/No)				
b. Whether the Research programme is/are to be conducted as Full-time/Part-time Programme. Please state (Yes/No)				
c. Recommended strength of the scholars(at any one point of time) based on the facilities available				

(ii) Permanent Increase in Intake:

Details	M.Phil		Ph.D.	
	F.T.	P.T.	F.T.	P.T.
a. Whether Permanent Increase in Intake for the conduct of Research programme can be considered. Please state (Yes/No)				
b. Recommended strength of the scholars (at any one point of time) based on the facilities available				

15. Specific reasons for the denial of the requests:

Station :

Date :

Signature of Convenor & Members
of the Inspection Commission

(1)

(2)