



BHARATHIAR UNIVERSITY
Coimbatore – 641 046
Inspection Commission Report
(New Course/CPA/ PA/ PII)

PROFORMA I

1 Name and Address of the Institution being inspected

Name and address of the college			
Phone No.			
Fax No.		E-Mail:	
Web site			

2. Name and Designation of the Head of the Institution (*Principal / Director*)

Name		Phone No.(O)	
Designation		Phone No.(R)	
Highest Degree		Mobile No.	
Specialization		Fax No.(O)	
Total Experience		E-Mail	
University Approval Number			

3 Date and Time of Inspection

		2010	
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4 Purpose of the inspection commission:

S. No.	Purpose	Name of the course(s)	Strength	
			Sanctioned	Requested
1	Starting of New courses			
2	Continuance of Provisional Affiliation (CPA)			

S. No.	Purpose	Name of the course(s)	Strength	
			Sanctioned	Requested
3	Permanent affiliation (PA)			
4	Permanent Increase in intake (PII)			

5 Particulars of infrastructure available

i. Structure of the College Building (Tick whichever is applicable)

a)

Permanent	Temporary

b)

RC	Tiles	AC Sheet	others

ii. Class rooms (space required is 10 Sq.ft. per student)

	Required	Available
Number of class rooms already available for the existing courses		
Number of class rooms available for the proposed new courses under consideration		

iii. Total number of Desks and Benches:

Required	Available

6 Details of Laboratories (Floor space of the Lab with dimensions should be attached, work tables should be of standard size, Furnish the time table of the lab separately)

S. No.	Name of the Course	Norms per Student 50 Sq feet for core and 36 sq feet for allied.	Name of the Lab	Area of the Lab	Equipments available

7 Computer Facilities: (For Computer Science practical, the floor space should be 20 Sq. ft./student)

S.No	Particulars	Requirements as per Norms		Availability	
1.	No of Computer terminals				
2.	Hardware Specification				
3.	No of terminals of LAN/WAN				
4.	Relevant Legal Software	Application	System	Application	System
5.	Peripheral(s) Printers				
	DVD Writers				
	Scanners				
	LCD projectors				
6.	Internet Accessibility (in kbps & hrs)				
7.	Power backup(UPS)				

8 Library and Learning Resources :

S. No.	Resources	
1.	Librarian (Name & Qualification Approval No.)	
2.	Area of the Library	
3.	Seating capacity	
4.	Working Hours	
5.	Number of Books available	
6.	Number of volumes	
7.	Annual budget	
8.	Library Staff	
	a. Assistant Librarian b. Library Assistants	

9. Details of the availability of Books/Journals (Please enclose the list)(Norms: 5 copies of the Text books and reference books and 50 copies of other books for each discipline)

S. No	Course(s)	Number of titles of the books available	Number of volumes	Journals	
				National	International
1.					
2.					
3.					
4.					
5.					

10 Physical education Facilities:

S. No.	Facilities/ Faculty	Availability
1	Director (Name & Qualification approval number)	
2	Faculty	
3	Play Ground facilities	
4	Out Door Games	
5	Indoor Games	
6	Gymnasium	
7	Equipments	
8	Instruments	

11. Details of staff available for which the applications are made (Course-wise) (may be given as Annexure)

Name of the course (UG & PG)	Name of the staff	Qualification	University Qualification Number
Languages			
English			
Allied			

12. Details of Technical/Administrative/ Supportive staff

S.No	Staff Category	Number
1	Technical Supporting Staff	
	a) Laboratory Assistant	
	b) Programmer	
	c) System Analyst	
	f) Others (Computer Lab in-charge, Lab Attendant etc)	
2	Administrative Staff	
	a) Administrative Officer	
	b) Accounts Officer/Assistant Account Officer	
	c) Clerks	
	d) Others	

13.Details as to the submission of returns for the previous year

S. No.	Name of the returns	Submitted/ Not Submitted
1.	Annual Returns	
2.	Staff Returns	
3.	Annual Accounts	

14.Availability of other facilities:

S.No.	Parameter	Availability		
1.	Potable Water Supply System (Drinking water for every staff room and each of the floor)			
2.	Ventilation and lighting (Norms: 4 tube lights and 2 fans in a class room)			
3.	Hostel	Boys		
		Girls		
4.	Toilet Facilities(Norms: one wash basin for every 100 staff and students, urinals for every 50 staff and students and toilets for every 50 staff and students separately for ladies and gents.		Gents	Ladies
		Wash Basin		
		Urinals		
		Toilets		
5.	Medical facilities			
6.	Reprographic facilities in the Institutions.			
7.	Barrier free environment for physically challenged.			
8.	Canteen			
9.	Transport			

Date:

Name and Signature of the Principal
and Secretary of the College.

Signature of the Convenor and
members of the Inspection
Commission

Place:.....

LIST OF ANNEXURES ATTACHED WITH INSPECTION REPORT

Library, Computers and Equipment – Course-wise
Stock Register of Library Books (copies of last five pages to be submitted)
Usage register of books (copies of last three pages),
Stock registers of Computers, equipment
Internet facility, (Type and bandwidth details)