

BHARATHIAR UNIVERSITY: COIMBATORE 641 046

TENDER NOTICE

No. 25420/D4/2009-10/University Library/Equipment/ **Xerox Machine** (Photo copy Machine)

Dated: 18.02.2010

Sealed tenders are invited by the Registrar, Bharathiar University, Coimbatore – 46 upto 3.00 p.m. on 12.03.2010 for Supply of **2 Nos. of Xerox Machine** (Photo copy Machine) for the University Library, Bharathiar University, Coimbatore. Tender conditions along with the Schedule can be had from the Registrar's office of this University from 22.02.2010 to 12.03.2010 on payment of Rs.780/- in cash or sending DD drawn in favour of the Registrar, Bharathiar University, Coimbatore 46.

REGISTRAR

BHARATHIAR UNIVERSITY: COIMBATORE 641 046
TENDER CONDITIONS AND INSTRUCTIONS FOR THE SUPPLY OF
XEROX MACHINE (PHOTO COPY MACHINE)

1. Sealed Tenders will be received by the Registrar up to 3.00 p.m. on **12.03.2010** for the supply **2 (TWO) Nos. of Xerox Machine** (Photo Copy Machine) given in the schedule.
2. The tender shall be submitted in a sealed cover superscribed as “Tender for the supply of **2 (TWO) Nos. of Xerox Machine** (Photo Copy Machine) Due on **12.03.2010** for use in **the University Library, Bharathiar University, Coimbatore – 46.**
3. The tender will be opened by the Registrar at 4.00 p.m. on the same day in the presence of tenderers.
4. Each tender shall be accompanied with an EMD of **Rs.12500/-** . EMD shall be remitted into the University Finance section and necessary receipts shall be enclosed along with the tender. In case DD is enclosed it shall be drawn in one of the Scheduled Banks in the name of “Registrar, Bharathiar University” payable at Coimbatore. Cheques will not be accepted. Tenders without EMD shall be summarily rejected. EMD will not carry any interest.
5. Tenders received late will be returned to the tenderer unopened.
6. The tenderer should quote his rate in figure and words in the tender schedule. Corrections or overwriting if any shall be attested with the full signature of the tenderer. The tenderer should sign on each page of the tender document.
7. Taxes or any other charges if any shall be clearly quoted.
8. The rate quoted shall remain stable for delivery at University campus. No revision of rates at any cost will be accepted.
9. The tender shall be valid for a period of 90 days from the date of opening. Tenderer should not withdraw his tender after the tenders are opened. In case the tender is withdrawn after it is opened, the EMD will be forfeited.
10. The EMD of the unsuccessful tenders will be refunded immediately after the tenders are disposed of by the competent authority.
11. Successful tenderer shall remit a security deposit of 5% of the accepted tender value (including EMD already remitted) and executed an agreement on stamp paper to the value of Rs.20.00. Failure to execute the agreement within the stipulated time will entail in forfeiture of the EMD. Security Deposit will be refunded after audit/warranty period is over.
12. The material should be supplied within the stipulated period mentioned in the supply order. If the supply is not made within the period the supply order will be cancelled and EMD will be forfeited.
13. The materials quoted shall confirm ISI standard. The make of the materials shall be mentioned in the tender.
14. Any dispute arising out of this contract shall be settled only at the court having jurisdiction of Coimbatore.
15. The authority competent to accept the tender reserves the right to reject or accept any tender without assigning any reasons thereof.
16. Regarding the acceptance of supply with reference to the specification and quality of materials supplied. The decision of University Registrar shall be final.
17. The University’s general rules for the supply of the materials and works will apply on this purchase also.
18. The tender is submitted subject to and agreeing to the above conditions.
19. In case of downloading the tender conditions from the University website the tenderer must enclose a Demand Draft for Rs.780/- towards the tender cost in addition to EMD amount.

SIGNATURE OF THE TENDERER

SCHEDULE

Copying / Printing speed 35 PPM/CPM Paper Size : A3 Resolution 1200 X 1200 dpi Ram Capacity : 512 MB Hard Disk : 20GB Duplex Printing with DADF Bypass Tray Capacity : 50 Sheets Network Printer/ Copier/Scanner Zoom : 50 to 400%	Rate per Unit
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Kindly Mention the running cost per copy (A4)				
Consumables	Prices	Yield (No. of copies)	Rate Per copy in paise	
Toner				
Drum Unit (Drum, Developer, Blades)				
Heat & Pressure Roller				
If any				

- Note:**
- 1) Please quoted the price with make of the items, without make in the tender, the tender will not be considered.
 - 2) The University is eligible for exemption of Central Excise Duty as per Govt. Notification No.10/97 Central Excise Dt. 1.3.97. Hence, the item price may be quoted separately (i.e.) unit price & taxes etc., only. The University will be given necessary exemption form for Central Excise. It is also eligible for Customs Duty exemption as per the Govt. Notification No.51/96 Customs Dt. 23.6.1996.
 - 3) The material quoted shall conform to ISI standard.
 - 4) Incomplete tenders: Tenders without the complete particulars will not be considered.
 - 5) Tenders will be considered only from the ISO certified manufacturer.
 - 6) The University general rules for the supply of the materials and works will be apply on this purchase also.