



BHARATHIAR UNIVERSITY

Re-Accredited with 'A' Grade by NAAC

Coimbatore - 641 046

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A. CONDITIONS FOR GRANT OF CONTINUANCE OF PROVISIONAL AFFILIATION:

1. Colleges can apply for Continuation of Provisional Affiliation, in respect of courses which have not obtained Permanent Affiliation.
2. In case of new Arts & Science Colleges the applications for continuance of Provisional affiliation for the next academic year will be only considered and inspection commission will be appointed only after they move to their **permanent locations** with Rcc buildings and all general amenities and infrastructural facilities like lighting, toilet, drinking water, play ground etc., have been created.
3. The Colleges are eligible to apply for Permanent Affiliation of a course, **after one batch of students** has passed out from the said course in the college and fulfilled all the conditions of affiliation, as prescribed by the University and Government from time to time. However, the Colleges which have **completed six years** in running the said course and have not applied for Permanent Affiliation for the said course shall be levied a fees of Rs.5,000/-= per year per UG courses and Rs.10,000/= per year per PG Course [including M.Sc. Software Systems (5 year integrated)]. [i.e. Colleges which started the UG/PG courses during 2007-2008 have to apply for Permanent Affiliation during 2012-13 , failing which they have to pay a fee of Rs.5,000/= per UG Course and Rs.10,000/= per PG Course including M.Sc. Software Systems (5 year integrated)]. However, Permanent Affiliation shall not be considered for the Certificate, Diploma and P.G. Diploma courses.
4. The Colleges are also informed that no student shall be admitted to a course during the academic year 2012-2013 under any circumstances (except for the courses for which permanent affiliation had been obtained) **without obtaining the Continuance of Provisional Affiliation** from the University and any such admission made to the course by the college will be violative of the rules of the University and students so admitted will not be permitted to appear for the University Examinations. The colleges shall be solely responsible for such a situation and may face a possibility of being brought under **“No Admission”** category for the academic year 2013-2014..
5. If the colleges have not made any admissions during the particular year(s) in a particular course(s), the year(s) in which admissions were not **made will also be** counted against the **limit of six years**.

6. Colleges affiliated to Bharathiar University are to conduct **only courses affiliated to Bharathiar University**. They are not to share or use any of their facilities for courses affiliated to other Universities.
7. College Management shall **clear all dues** to the University, pending advances etc., before grant of Continuance of Provisional Affiliation by the University.
8. All the Colleges affiliated to Bharathiar University **should have hostel facilities**.
9. The Application for grant of Continuance of Provisional Affiliation can be downloaded from the University Website **www.b-u.ac.in**. The College applying through the downloaded application forms should also pay **Rs.1000/- per course** towards Registration fee through Crossed DD. The crossed DD should be drawn in favour of “The Registrar, Bharathiar University, Coimbatore”, payable at Coimbatore.

B. CONDITIONS FOR GRANT OF PERMANENT AFFILIATION:

I. General

1. The affiliated college shall **impart instruction** only in the subject(s) and for the course(s) for which it has been granted affiliation by the University.
2. The academic and welfare activities of the backward classes/scheduled castes/tribes students shall be properly looked after and special attention paid by the college to their problems while also adhering to the **rules and directions on reservations**, issued by the Govt. of Tamil Nadu, from time to time.
3. The College shall also satisfy that it has **adequate recurring income** from its own resources for its continued and efficient functioning.
4. All **registers and records** as required to be maintained under University Regulations and Government Orders shall be maintained and will **be made available** as and when required for inspection by the University /Government.
5. Colleges if they want can adopt **shift system**. Morning shift will be from **8 a.m. to 1.15 p.m.** and Evening shift will be from **1.30.p.m. to 6.45.p.m.** after getting the permission from the University.

II. Admission

6. Admissions should be made in **accordance with the guidelines** issued by the Government and by the University now and then.
7. Colleges **must admit** only candidates with the **requisite qualifications** and requisite qualifying marks.
8. The Colleges **should not admit** candidates over and above the sanctioned strength.
9. The Colleges **should not admit** students before obtaining affiliation.

10. Separate applications in the prescribed formats should be made and necessary permission be obtained before admitting students under **poor students Quota, Hill area Quota** and **Village area Quota**.

III. Infrastructure

11. The College **shall have building(s)** with sufficient accommodation to meet the immediate academic and other requirements with adequate scope for future expansion.
12. Permanent Affiliation will be considered only if the College **has Principal on regular basis** and has obtained Permanent Qualification Approval of their faculty members.
13. Colleges should have permanent R.C.C. buildings in their permanent locations.

IV. Teaching Resources

14. The number of **teaching posts and qualifications** (as prescribed by the University) of the teaching staff, their requirement procedure and conditions of service shall be in accordance with the Statutes / Ordinances / Regulations / rules of the University/State Government and shall be such as to ensure the imparting of adequate instructions to the students in the courses of studies to be undertaken by the college.

V. Returns

15. The College shall **furnish such returns** and other information, as the University or the state Government may require to enable it to monitor and judge its performance towards maintenance of academic standards and shall take such action as the University or the state Government may consider necessary to maintain the same.
16. The Management of an Un-aided college shall have its **accounts audited** by the end of each year by a Chartered Accountant out of a panel approved by the University and that a copy of its annual accounts shall be made available with the **audit report** to the University and State Government for inspection within six months from the closure of the financial year. Otherwise their applications will not be processed.

VI. Fee and certificates

17. No College shall **impose levies** on its teaching and non-teaching staff for meeting recurring or non-recurring, general or special expenditure of the college or impose

cuts in their salaries for any other purpose, without prior sanction of the Syndicate to the University.

18. The **rates of tuition fee** to be charged from the students shall be **as per schedule** prescribed by the State Government from time to time. The tuition fee and other fee except those coming under the purview of the University should be levied from the students as prescribed by State Government, from time to time.
19. The College **shall not collect** either directly or through any of its associated trust, society etc. any **capitation fee or donation** from any of its students or employees, except the fee and other charges as prescribed by the Govt.
20. The **tuition fees and other fees** except those coming under the purview of the University should be levied on the students, as prescribed by Government from time to time.
21. The Colleges shall duly return the original certificates of the students after the inspection is over. They do not have the right to retain them.
22. The Colleges shall collect the fee from the Students for the period of study only. They should not collect any fee for the period beyond their studentship.
23. The Application for grant of Permanent Affiliation can be downloaded from the University Website **www.b-u.ac.in**. The College applying through the downloaded application forms should also **pay Rs.1000/- per course** through crossed DD towards the Registration fee. The crossed DD should be drawn in favour of “The Registrar, Bharathiar University, Coimbatore”, payable at Coimbatore.

VII. Inspection and Inspection Fee Details

24. The College shall be **subjected to inspection** by the University from time to time atleast **once in three years**, by one or more competent persons authorized in this behalf and a report of the inspection shall be made to the Syndicate.
25. Colleges will be **required to pay** on demand, a sum of Rs.10,000/- to the University **for each visit of the Inspection Commission** and Rs.15,000/- for each visit of **Re-Inspection commission**.
26. Appointment of qualified Principal, teaching and non-teaching staff, Librarian, Physical Director duly approved by the University and creating other common facilities like good library, drinking water, toilets, playground facilities may be set as pre-conditions for appointing **inspection commission** for grant of Continuance of Provisional Affiliation..

VIII. Service Regulations

27. **Payment of salary** should be made through Bank only, i.e. the management should have an account in the nearby bank and payment of salary to the staff of the college should be made through transfer of amounts from the college account to the individual account of the staff in the same bank.
28. The members of the teaching and non-teaching staff shall be **regularly and fully paid** as per the pay scales prescribed by the State Government.
29. The Colleges shall return the original certificates of the faculty and staff members after due inspection by the University and Government.

C. CONDITIONS FOR GRANT OF PERMANENT INCREASE IN INTAKE:

1. The **“Increased intake fee”** to be levied whenever a college applies for a Permanent increase in intake for any course, over and above the strength prescribed at the time of starting a course, is fixed as Rs.15,000/- for each PG course (other than MBA / MCA) and Rs.10,000/- for each UG course. Constituent and Government Colleges are exempted from this payment.

2. Downloading Application:

The Application for grant of Permanent Affiliation can be downloaded from the University Website www.b-u.ac.in. The College applying through the downloaded application forms should also pay **Rs.1000/- per course** through DD towards Registration fee. The DD should be drawn in favour of “The Registrar, Bharathiar University, Coimbatore”, payable at Coimbatore.

3. PRESCRIBED STENGTH:

S. No.	Name of the Course	Strength at the time of starting shall not exceed	Maximum Strength
I.	UG COURSES		
1.	Lab-oriented Courses	40	50
2.	Lab-oriented Computer related Courses	50	60
3.	Non Lab-oriented Courses	50	60
II.	PG COURSES		
4.	Lab-oriented Courses	40	50
5.	Lab-oriented Computer related Courses	50	60
6.	Non Lab-oriented Courses	50	60
III.	CERTIFICATE COURSES / DIPLOMA COURSES / P.G. DIPLOMA COURSES		
7.	Information Technology related Courses	50	---
8.	Lab-oriented Courses	50	---
9.	Non Lab-oriented Courses	50	---

3. Colleges will not be sanctioned to a maximum strength **before one batch of student pass out the course**".

D. Time Schedule for processing of Applications for Continuance of Provisional affiliation/Permanent affiliation / Permanent increase in intake for the academic year be stipulated as follows:

S. No.	Description	Time Schedule
1.	Visits of Inspection Commission	Mid - January to March
2.	Last date of receipt of compliance reports, if any from the Colleges	15th May
3.	Date of issue of orders of affiliation by the University.	31st May